

## Job Description



Job Detail	
Job ID	11
Job Title	Deputy Continuing Airworthiness Manager
Location	RAF Cranwell
Job Level	Level 2
References	Regulation (EU) No 1321/2014 Annex I (Part M) M.A.706 Regulation (EU) No 1321/2014 Annex I (Part M) M.A.707 AFS EASA Part M CAME
Summary	Must have a good working experience and in-depth knowledge of quality/compliance audit activities within an engineering environment, these skills will be utilised within a diverse Multi-Aircraft, Multi site Aviation Maintenance Organisation.

Qualifications, Experience and Competencies Required	
<b>Essential Experience</b>	
<ul style="list-style-type: none"> <li>• Practical experience and expertise in the application of aviation standards and safe operating practices</li> <li>• Five years relevant work experience of which at least the last two years should be from the aeronautical industry in an appropriate position</li> <li>• An additional five years experience in lieu of an aeronautical degree or aircraft maintenance technician qualification</li> <li>• Experience working with Regulatory bodies</li> <li>• Experience of Safety Management Systems, including but not limited to; mandatory and voluntary reporting, safety data analysis and safety investigations</li> <li>• Appropriate recent experience in the management of continuing airworthiness</li> <li>• Previous experience as Airworthiness Review staff</li> <li>• Previous experience as an EASA Form 4 holder</li> </ul>	
<b>Desirable Experience</b>	
<ul style="list-style-type: none"> <li>• Experience of working practices/procedures of the UK MOD/Military environment</li> </ul>	
<b>Essential Qualifications</b>	<b>Desirable Qualifications</b>
<ul style="list-style-type: none"> <li>• Recognised Aeronautical Degree/ AML or equivalent experience</li> </ul>	<ul style="list-style-type: none"> <li>• Recognised Occurrence Review Group training</li> </ul>

<ul style="list-style-type: none"> <li>• Recognised training on a relevant sample of AFS aircraft Types</li> <li>• Recognised EASA Part M and 145 training</li> <li>• Recognised Human Factors training</li> <li>• Recognised SMS training</li> </ul>	<ul style="list-style-type: none"> <li>• Recognised Aircraft Maintenance Programme training</li> <li>• Recognised MRP Part 145/M training</li> <li>• Recognised EASA Part 147/ 66 training</li> </ul>
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### Essential Technical Competencies

- Detailed knowledge of applicable officially recognised standards
- Detailed knowledge of applicable operational requirements and procedures
- Detailed knowledge of quality systems
- Detailed knowledge of organisation capabilities, privileges and limitations
- Detailed knowledge of the organisations CAME
- Detailed knowledge of the organisations AMPs
- Detailed knowledge of maintenance methods
- Detailed knowledge of Part M and Part 145
- Detailed knowledge of MRP Part 145
- Detailed knowledge of CAA oversight of military registered aircraft
- Detailed knowledge of safety risks linked to the working environment
- Understanding of professional integrity, behaviour and attitude toward safety
- Understanding of conditions for ensuring continuing airworthiness of aircraft and components
- Understanding of his/ her own human performance limitations
- Understanding of personnel authorisations and limitations
- Understanding of critical maintenance tasks
- Ability to consider human performance and limitations
- Ability to identify and rectify existing and potential unsafe conditions
- Ability to understand work orders and refer to applicable Instruction Continuing Airworthiness (ICA)

### Essential Non-Technical Competencies

- Ability to use information systems
- Excellent communication and literacy skills
- Ability to work collaboratively with varied stakeholder groups
- Ability to promote strong and collaborative relationships with key stakeholders
- Ability to influence internal and external stakeholders

### Leadership/Management Competencies

- Planning, organising and setting of individual CAMO department objectives
- Delegation of specific tasks to suitably qualified members of the department
- Providing an engaged and supportive environment that gives constructive criticism if required
- Accepting responsibility for mistakes and wrong decisions
- Provide appropriate motivation and support in all areas of responsibility

## Core Responsibilities and Duties/Skills

### General

- Managing and supervising continuing airworthiness activities associated with the CAA/EASA/MAA
- Acting as Line Manager and PoC for all OEM Field Service Representatives
- Liaising with the Competent Authority on matters of continuing airworthiness
- Managing and co-ordinating CAMO procedures
- Managing the registration, CofA and ARC applications of AFS aircraft
- Managing the preparation, planning and compilation of Aircraft Maintenance programmes and making recommendations as necessary.
- Monitoring day-to-day compliance with Part M, identifying nonconformities in an effective and timely manner in order that the organisation may remain in compliance with the part
- Managing and supervising day-to-day continuing airworthiness activities
- Managing the MARC and ARC process and conducting Airworthiness Reviews when required
- Promoting strong and collaborative relationships with key stakeholders
- Deputising for the Head of Airworthiness & CAE, as nominated, and fulfil their duties during periods of absence
- Accomplishing any other duties as may be reasonably directed or delegated by the Head of Airworthiness & CAE

### Specific

- Specific responsibilities of the Deputy Continuing Airworthiness Manager in relation to AFS EASA Part M approvals are detailed in the AFS EASA Part-M CAME (Section 0.3.3.4)